

# 2021 Annual General Meeting

## DRAFT MINUTES



Environment Institute  
of Australia and  
New Zealand Inc.

<b>MEETING DATE</b>	17 November 2021	
<b>TIME</b>	1:00pm -2:00pm AEDT	
<b>LOCATION</b>	Via Zoom	
<b>ATTENDEES</b>	Bryan Jenkins Elizabeth Stark Mark Breiffuss Alan Chenoweth  Saranga Kalpani Godavilathanna Nicholas Belinda Mark Ian Vicki Dylan Tom Mark Michael Ryan Diane Bronwyn Ethan Mandy Chris Regina Fiona Kimberly Mary Yota Rhidian Bill David Lisa Alana David Martin Paul Ailsa Ryan Jack Suzanne	
		Aluth Durayalage Baker Bastow Bellingham Boothroyd Brady Burford Burkitt Butz Chilcott Denham Dowdell Dwyer Egglestone Elliott Ferkins Flugge Gainsford Gillmore Goody Harada Harrington Haylock Hogg Holmblad Homewood Johnson Juniper Keighley Kerswell Kinnealy Krohn Little

	Jenny Hamish Neil Kim Zoe Geoff Diana  Simon Chris Nikki Isobel Steve Jasmine Alex Marion Jeff Mike Helen Danda Laura Richard Tegan Geraldine Elizabeth Russell Kevin Emma Dang Minh Duc Rod Lachlan Brendyn Melissa Olivia Craig Jon Faye Laura	MacMahon Manzi Marshman McClymont McLaughlin Meadows Mitchell Molesworth AO QC Murphy O'Donnell Oldfield Opur Palmer Patterson Pennicuik Richardson Ritchie Ross Sapkota Sharp Sharp Sharp Squires Stark Tait Tearney Thomson Van Welford Wilkinson Williams Williams Williamson Wilson Womersley Woodward Zafry
<b>APOLOGIES</b>		
<b>OBSERVERS</b>	Nicole Brown Narelle Mewburn Terry Abel	
<b>MEETING OPENED</b>	1:00pm AEDT	

## WELCOME, APOLOGIES AND PROXIES

Bryan Jenkins FEIANZ, President gave an Acknowledgment of Country and welcomed people to the meeting.

## Declaration of conflicts of interest

No conflicts of interest were declared.

## ACCEPTANCE OF MINUTES

The draft minutes from the 2020 Annual General Meeting were accepted.

<b>MOTION:</b>	That the draft minutes of the 2020 EIANZ AGM be accepted.			
<b>CARRIED</b>	<b>MOVED:</b>	Michael Chilcott HLMEIANZ	<b>SECONDED:</b>	Helen Ross FEIANZ
	<b>IN FAVOUR:</b>	All	<b>AGAINST:</b>	Nil

## REPORTS

### President's report

Bryan Jenkins FEIANZ presented a report on the activities and achievements of the Institute for the FY2020-21 including:

- A framework to improve member services and values has been created
- Increase in membership by 6% from the previous year and increase in CEnvPs by 5%
- Continued expansion of online event deliver and double the delivery of professional development events
- Corporate planning framework embedded
- QAS accreditation of 2 more universities
- Communities of Practice introduced
- Recognition of 7 new Fellows and one Honorary Life Member
- IEWG continuing to delivery with early work on RAP underway
- Board Committee revised
- Financial sustainability with strong surplus
- Mentoring continues across 5 Divisions and the NZ Chapter
- New SIS in environmental accounting
- NSW Government and CEnvP Scheme as an accredited scheme for Registered Environmental Assessment Practice
- Code of Ethics and Professional Practice to incorporate Indigenous knowledge, values and rights change begun
- More proactive in policy and advocacy
- Increased social media presence and engagement

### Treasurer's Report

Elizabeth Stark, MEIANZ presented an overview of the financial performance of the Institute over the past 12 months:

- The financial performance supports our mission of sustainability with a surplus achieved of \$289K and members equity sitting at \$1.5M
- Financial Strategy developed for continued financial sustainability

- We have a clear consolidated view of the financial performance across Institute and financial administration has improved
- Goal this year is to bed down the operating environment and bring consistency and efficiency to the financial administrative process across the Institute
- We continued to pivot well in response to continued COVID impacts

Elizabeth advised that the FY 2019-2020 Financial Statements had been circulated to members with the AGM notice.

Participants voted to accept the accept the FY 2019-2020 Financial Statements. They also voted to accept the reports from the President, and Treasurer and the Annual Report.

<b>MOTION:</b>	That the FY 2019-2020 Financial Statements be accepted.		
<b>CARRIED</b>	<b>MOVED:</b>	Mark Breitfuss MEIANZ	<b>SECONDED:</b> Paul Keighley MEIANZ
	<b>IN FAVOUR:</b>	All	<b>AGAINST:</b> Nil

<b>MOTION:</b>	That 2019-2020 Annual Report and the reports from the EIANZ President, Secretary and Treasurer be accepted.		
<b>CARRIED</b>	<b>MOVED:</b>	Alan Chenoweth, HLMEIANZ CEnvP	<b>SECONDED:</b> Jon Womersley FEIANZ CEnvP
	<b>IN FAVOUR:</b>	All	<b>AGAINST:</b> Nil

## Q&A

The Board answered members questions related to member value, financial sustainability, forward advocacy and representation work.

MEETING CLOSE – 2:05PM AEDT