

**EIANZ – WA DIVISION**  
**MINUTES OF ANNUAL GENERAL MEETING**

**Date:** Wednesday 18<sup>th</sup> August 2021      **Time:** 5.30pm

**Venue:** Prince Lane Bar, Perth

**Attendance:** Belinda Bastow  
Diane Dowdell (online)  
Mitt Ramgobin  
Tahlia Walsh  
Melissa Harrison  
Siobhan Pelliccia  
John Ottaway  
Andrew Mack  
Vicki-Lee Morrison (online)  
Catherine North  
Rudi Seebach  
Aneesh Toolsee  
Carel Van Der Westhuizen  
Bayden Smith  
Celia Hayes  
Dr Tom Rose  
Vanja Sekizovic  
Ian Baxter

**Apologies:**  
Rupert Duckworth  
Sarah Thomas  
Ismail Haweya  
Brett Loney

ITEM	ACTIONS
<p><b>1. Formal meeting opened at 17:37</b></p> <p>Quorum achieved with 18 attendees in Perth (16 in person and two via Zoom) (14 full members, 5 proxy forms). AGM shown on Zoom to allow for members who can't attend in Perth.</p>	NA
<p><b>2. Acceptance of 2020 AGM minutes.</b></p> <p>2020 accepted by Tahlia Walsh/John Ottaway</p>	NA
<p><b>3. President's report.</b></p> <p>Available prior to the meeting (distributed as attachment to minutes). Key points from the Presidents Report:</p> <ul style="list-style-type: none"> <li>• The focus of the 2020/2021 year has been to increase recognition of the Institute in the broader community</li> <li>• Greater brand recognition of the role of the Institute within industry and government.</li> <li>• Providing a voice to influence environmental practice and policy within Western Australia while also supporting and contributing to National policies where appropriate.</li> <li>• Participating in Departmental Reference Groups – EPA, Waste Reform, DWER. CRC Time, DBCA.</li> <li>• EIANZ WA arranged a meeting with the Minister for Environment, which was held on 6th July 2021.</li> <li>• Increasing membership by being relevant to members, remaining current and providing professional services.</li> <li>• Providing the membership with the opportunity to maintain and grow professional knowledge, networks and experiences.</li> <li>• Aligning events with EIANZ nationally and ensuring events are</li> </ul>	NA

ITEM	ACTIONS
<p>responsive to member needs and policy / legislative changes.</p> <ul style="list-style-type: none"> <li>• Developing and maintaining relationships with identified research institutions and universities to communicate, influence and advise on environmental science.</li> <li>• Working with UWA to run post grad Environmental Law Course in WA</li> <li>• Holding events that are either cost neutral or provide resources to fund other activities for the Division.</li> <li>• Establishing a WA Division EIANZ Award for TAFE (vocational) and undergraduate students.</li> <li>• Regular and meaningful communication with membership to keep members informed and engaged.</li> <li>• Worked with the Environmental Consultants Association (ECA) and Australian Water Association (AWA) to facilitate an Inland Waters Event in February 2021.</li> <li>• Discussions have also commenced with a University in WA on the potential for a Post Graduate Environmental Law Degree to be run in WA.</li> <li>• A range of networking and professional development events have also been facilitated over the last year.</li> </ul> <p>Over the last year, representatives from the WA Division also participated in the following national committees:</p> <ul style="list-style-type: none"> <li>• Division/Chapter/SIS Board Advisory Committee</li> <li>• Indigenous Engagement Working Group</li> <li>• Audit and Risk Committee</li> <li>• Policy &amp; Standards Committee</li> </ul> <p>The WA Division continued to take an active role in contributing to Policy and Regulatory Reform in WA. A total of ten submissions were made on policy and other legislative developments by WA government.</p> <ul style="list-style-type: none"> <li>• Waste Reforms for a Circular Economy</li> <li>• Waste Levy</li> <li>• Waste Derived Materials</li> <li>• State Infrastructure Strategy</li> <li>• Aboriginal Cultural Heritage Bill</li> <li>• Native Vegetation Referrals</li> <li>• Subterranean Fauna Assessment Guidelines</li> <li>• Streamlining the Mining Act</li> <li>• Changes to the Environmental Protection Authority's Environmental Impact Assessment Procedures Suite</li> <li>• Managing Water in the Fitzroy River Catchment.</li> </ul> <p><b>Mentoring</b></p> <ul style="list-style-type: none"> <li>• EIANZ WA Division's 2020 mentoring program was delivered online and ran between July and December 2020 with 12 mentoring pairs. This resulted in only one cohort being run with a reduced duration.</li> </ul> <p><b>SECC</b></p> <ul style="list-style-type: none"> <li>• SECC have reconnected with Notre dame and ECU. with Murdoch and UWA next on the list. TAFE too with a focus on 2021 intake.</li> <li>• Events with a career and opportunity focus on campus is one way we are planning to boost our relationships. Advice on course content, what industry is seeking in their graduate employees another.</li> <li>• Student reps are coming to the end of their terms. One of their jobs is to</li> </ul>	

ITEM	ACTIONS
<p>nominate their respective successors before heading off into the real world.</p> <ul style="list-style-type: none"> <li>Jobs underway include providing career advice, CV guidance and developing a database of work experience opportunities and companies that may provide them. More courses require this and EIANZ is keen to help/ be a key part in this.</li> <li>During the year, the following activities were undertaken by SECC:           <ul style="list-style-type: none"> <li>One face to face event was organized on the 25th of November 2020 with Guest Speakers Damian Grose (GM at Tranen Revegetation Systems), Natasha Musunga (Environmental Scientist), Natasha Pauli (UWA Lecturer).</li> <li>Active recruitment for more early career committee student reps.</li> <li>Attended the Curtain Early Career Fair in March 2021.</li> </ul> </li> </ul> <p><b>Events</b></p> <ul style="list-style-type: none"> <li>The Biennial event with the Environmental Practitioners Association (EPA) was postponed from 2021 to 2022 as a result of changing opportunities due to the COVID-19 outbreak and opportunity to put on events was limited due to venue number restrictions and other health management requirements.</li> </ul> <p>Four face to face events were held during FY20-21 and they included:</p> <ul style="list-style-type: none"> <li>DWER Compliance and Enforcement Policy Sundowner</li> <li>AGM &amp; Sundowner</li> <li>Christmas Sundowner</li> <li>Inland Water Event with partners ECA and Australian Water Association</li> <li>Certified Environmental Practitioner Scheme Information Session</li> </ul> <p><b>Communications</b></p> <ul style="list-style-type: none"> <li>As of the end of June we have 185 (increase from 163) members comprising of 122 full members, 23 associate members, 26 students, seven corporate and seven fellows. We have 170 followers on Facebook and 150 on LinkedIn.</li> <li>Our commitment to provide a quarterly newsletter has also allowed us to continue to share a range of interesting and important information with our member as well as providing insights into specific members career and projects through our member bio section.</li> </ul> <p>Thanks to committee members;</p> <ul style="list-style-type: none"> <li>Belinda Bastow</li> <li>Rupert Duckworth</li> <li>Mitt Ramgobin</li> <li>Tahlia Walsh</li> <li>Diane Dowdell</li> <li>Siobhan Pelliccia</li> <li>Vicki Lee Morrison</li> <li>Mel Harrison</li> <li>Sarah Thomas</li> </ul> <p>Mel Harrison/Andrew Mack second</p>	
<p><b>4. Treasurer's report.</b></p> <p>Treasurer's report attached.</p>	<p>NA</p>

ITEM	ACTIONS
<p>The report reflects this FY against last three years FY.</p> <ul style="list-style-type: none"> <li>• Event income was our main revenue steam this year</li> <li>• Expenses have increased due to the running of events</li> <li>• Total income was made up of membership fees, sponsorship and event income (\$\$27,366.11 gross profit).</li> <li>• Key expenses were made up of chapter / division committee costs meeting &amp; event costs (\$\$20,173.30).</li> <li>• Net profit was \$\$7,192.81.</li> <li>• Current equity is at \$53,906.281 minus EPNWA share of \$1000.</li> </ul> <p>Tahlia Walsh moved to accept Treasurer’s report. Second by Tom Rose            Carried unopposed.</p>	
<p><b>5. Election of 2020-2021 WA Division Committee</b></p>	
<p>A) All 2020-2021 WA Division Committee positions declared vacant.            B) 2021-2022 WA Division Committee Nominations:</p> <p><b><u>Executive</u></b></p> <ul style="list-style-type: none"> <li>○ President- Belinda Bastow, elected unopposed</li> <li>○ Vice President- Rupert Duckworth, elected unopposed</li> <li>○ Treasurer- Mitt Ramgobin, elected unopposed</li> <li>○ Secretary- Tahlia Walsh, elected unopposed</li> </ul> <p><b><u>Sub Committee Champions</u></b></p> <p><b>Early Career</b> – Rupert Duckworth/Sarah Thomas            Early Careers members:</p> <ul style="list-style-type: none"> <li>• Aneesh Toolsee (Chair)</li> <li>• Gaby (UWA Student Rep &amp; Vice Chair)</li> <li>• Stefan Humphries (ex Curtin student rep &amp; alternate Vice Chair)</li> <li>• Eva Robinson (ECU Student Rep &amp; SECC Event Organizer)</li> <li>• Jack Mills (Murdoch Student Rep &amp; Secretary)</li> <li>• Kapi (National SECC Representative)</li> </ul> <p><b>Events</b> – Diane Dowdell/ Vicki Lee Morrison  <b>Communications</b> – Tahlia Walsh  <b>Advocacy</b> – Siobhan Pelliccia/ Vicki Lee Morrison  <b>Mentoring</b> – Mel Harrison</p>	<p>NA</p>
<p><b>Other business</b></p>	<p>NA</p>
<p><b>Formal meeting close 18:10</b></p>	