

EIANZ – WA DIVISION
MINUTES OF ANNUAL GENERAL MEETING

Date: Wednesday 7th July 2020

Time: 5.30pm

Venue: Grand Bar and Bistro, Perth

Attendance: Belinda Bastow
Rupert Duckworth
Diane Dowdell
Mitt Ramgobin
Tahlia Walsh
Melissa Harrison
Siobhan Pelliccia
Sarah Thomas
John Ottaway
Andrew Mack
Sarah Osborne
Vanja Sekizovic
Russel Slaughter
Jill Woodhouse
Dr Jenny Pope
Dr Tom Rose

Apologies:
Aishwarya Gujarathi
Belinda McCawley
Loren Mosqueda
Aneesh Toolsee
Claire Burns
Scott Thompson
Simone Grimes
Vicki-Lee Morrison
Dr Regina Flugge
Toni Munro
Carl Van Der Westhuizen

ITEM	ACTIONS
<p>1. Formal meeting opened at 17:40</p> <p>Quorum achieved with 18 attendees in Perth (16 in person and two via Zoom) (18 full members, 6 proxy forms). AGM shown on Zoom to allow for regional members who can't attend in Perth.</p>	<p>Presidents report to be emailed to those attending via Zoom</p>
<p>2. Acceptance of 2018 AGM minutes.</p> <p>2019 accepted by Sarah Osborne, Sarah Thomas second</p>	
<p>3. President's report.</p> <p>Available prior to the meeting (distributed as attachment to minutes). Key points from the Presidents Report:</p> <ul style="list-style-type: none"> • Focus has been to increase recognition of the Institute in the broader community by playing an active role in environmental reforms and increasing communications and engagement with the membership and other key stakeholders • Providing a voice to influence environmental practice and policy within Western Australia while also supporting and contributing to National policies where appropriate • Greater brand recognition of the role of the Institute within industry and government. • Increasing membership by being relevant to members, remaining current and providing professional services and providing the membership with the opportunity to maintain and grow professional knowledge, networks and experiences • Aligning events with EIANZ nationally and ensuring events are responsive to member needs and policy / legislative changes and holding events that are either cost neutral or providing resources to fund other activities of Division • Establishing a WA Division EIANZ Award for TAFE (vocational) and 	

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<p>undergraduate students.</p> <ul style="list-style-type: none"> The WA Division continued to take an active role in contributing to Policy and Regulatory Reform in WA. A total of seven submissions were made on policy and other legislative developments by WA government. <ul style="list-style-type: none"> Climate Change in Western Australia - Issues Paper 2019 Draft Guideline for Air Emissions in Western Australia 2019 Environmental Protection Amendment Bill 2019 Amendments to the EPBC Act Revised thresholds published in the Landfill Waste Classification and Waste Definitions 1996 (as amended 2019) Native Vegetation in Western Australia – Issues Paper 2019 COVID-19 Recovery Paper – An Opportunity to Invest in an Environmentally Sustainable Future - 2020 Environmental Protection Authority – Stakeholder Reference Group meetings. The WA Division also participated in three stakeholder reference groups and continues to work with the Environmental Consultants Association (ECA) and Australian Water Association (AWA) to facilitate an Inland Waters Event. To increase the awareness of the organisation, EIANZ WA has arranged a meeting with the Minister for Environment, which is to be held on 21st July 2020. EIANZ WA hopes that this will be the first of regular meetings. <p>Mentoring</p> <ul style="list-style-type: none"> The EIANZ WA Division's inaugural mentoring program ran between March and October 2019 with seven mentoring pairs. Future Mentoring programmes will be run both in person and remotely, which will allow the WA Division to include interstate and regional participants. <p>SECC</p> <ul style="list-style-type: none"> The Student and Early Careers (SECC) subcommittee remained busy during the year with the following activities were undertaken: <ul style="list-style-type: none"> Meetings with senior staff members from the five universities to promote EIANZ, investigate how EIANZ can better support the universities in their provision/development of courses and to request help identifying possible student representatives. Members attended and presented at a half day careers forum with UWA PhD students. Branch members attended one of a series of half day industry consultation workshops facilitated by Curtin University. Organisation of a series of events including a presentation by representatives from the City of Fremantle in July 2019 to support Plastic Free July, career focused event with short presentations from four consultants and a webinar with presentation from UWA staff member on Sustainability Guidelines and the role of bees. This was a first for EIANZ WA and was well received by the 60 or more people who attended online. Developing a framework/proposal, using AUSIMM, ECA and other professional organisations as references, for an award for students – university and TAFE. Discussions have also commenced with a University in WA on the potential for a Post Graduate Environmental Law Degree to be run in WA, and I 	

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<p>thank those members that participate in online survey.</p> <p>Events</p> <ul style="list-style-type: none"> • Disruption to the traditional events program in Q4 of FY 19-20 due to impacts of Covid-19 where all planned events were postponed as a result of government restrictions. The Division did manage to facilitate five major events throughout the 2019/2020 year which included <ul style="list-style-type: none"> - DWER Update on new Odour Guideline and Guide to Licensing - Joint NELA-EIANZ on Modernising of Environmental Protection Act 1986 - Quiz Night & AGM - Christmas Sundowner - Development of ISO Standards for Mine Closure • We are also looking closely at running webinars and online events in the very near future which will help us, along with the running of physical events, reach a wider audience more efficiently and safely. <p>Communications</p> <ul style="list-style-type: none"> • As of 31 May, we have 170 members comprised on 117 full member, 16 associate members, 28 students, 4 corporate members and 4 fellows. The Division continues to focus on promotion through the LinkedIn, Facebook and newsletter. We have 155 followers on Facebook and 144 on LinkedIn. All of these numbers represent an increase from past year. • Our commitment to provide a quarterly newsletter has also allowed us to share current and engaging information with our members. Thanks, must go to Vicki-lee for her drive behind the newsletter. <p>Thanks to committee members;</p> <ul style="list-style-type: none"> • Belinda Bastow • Rupert Duckworth • Mitt Ramgobin • Tahlia Walsh • Diane Dowdell • Siobhan Pelliccia • Vicki Lee Morrison • Mel Harrison <p>Thank everyone for coming. Vanja Sekizovic move to accept report. Mitt Ramgobin Second.</p>	
<p>4. Treasurer's report.</p> <p>Treasurer's report attached.</p> <p>The report reflects this FY against last three years FY.</p> <ul style="list-style-type: none"> • We were not able to run our major event this financial year due to COVID 19 which has put a dent in our revenue. • This was partially offset by the Glen Brown EIA writing course as we made a net profit of \$5, 501 which given circumstances compares well with the \$6, 783 made last financial year • Donation made to Trillion Trees and Kaarakin Cockatoo Conservation Centre on behalf of EPNWA for their share of event run during FY 2018/2019 	

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<ul style="list-style-type: none"> • Event income was our main revenue stream this year as opposed to sponsorship being the main one last year • Expenses have also decreased this year as we have not run any major events • Total income was made up of membership fees and event income (\$11,588 gross profit). Key expenses were made up of chapter / division committee costs meeting & event costs (\$6,088). Net profit was \$5,501. • Current equity is at \$46, 931.34 minus EPNWA share of \$1000. Hence we are \$4 160.51 better off than last year in terms of equity. <p>Diane Dowdell moved to accept Treasurer's report. Second by Tom Rose Carried unopposed.</p>	
5. Election of 2019-2020 WA Division Committee	
<p>A) All 2019-2020 WA Division Committee positions declared vacant.</p> <p>B) 2020-2021 WA Division Committee Nominations:</p> <p><u>Executive</u></p> <ul style="list-style-type: none"> ○ President- Belinda Bastow, elected unopposed ○ Vice President- Rupert Duckworth, elected unopposed ○ Treasurer- Mitt Ramgobin, elected unopposed ○ Secretary- Tahlia Walsh, elected unopposed <p><u>Sub Committee Champions</u></p> <p>Early Career – Rupert Duckworth/Sarah Thomas Early Careers members:</p> <ul style="list-style-type: none"> • Kapembwa Sikazwe • Aneesh Toolsee • MerryIn Mpofu • Gearoid Fitzmaurice <p>Events – Diane Dowdell/Sarah Thomas Communications – Tahlia Walsh Advocacy – Siobhan Pelliccia Mentoring – Mel Harrison</p>	
Other business	
<p>Fellow members can be appointed at the invitation of the Institute President following a nomination and review process.</p> <p>Requirements;</p> <ul style="list-style-type: none"> • Must be a senior practitioner with at least 10 years' experience in the profession (a senior/director/chief role) • have been an Institute member continuously for at least two years • can be a consultant 	
Formal meeting close 17:59	