



Environment Institute  
of Australia and  
New Zealand Inc.

# DRAFT MINUTES

## 2019 Annual General Meeting

The Annual General Meeting of the Environment Institute of Australia and New Zealand Inc. (ABN 39364288752, NZBN 9429041314777), in accordance with its Rules, By-laws and the *Associations Incorporation Reform Act 2012* (Vic) ('the Act') was held:

5 November 2019  
Convention Centre, Adelaide, Australia  
8:00am to 9:00am (ACDT)

---

### MEETING OPENED AT 8:03am.

#### 1. WELCOME

There being the required quorum of 30 members present in person or by proxy, President Bryan Jenkins declared the 2019 Annual General Meeting open and welcomed members and guests.

#### 2. ATTENDANCE AND APOLOGIES

##### Attendees:

Bryan Jenkins  
Isobel Oldfield  
Elizabeth Stark  
Carolyn Cameron  
Jon Womersley  
Lachlan Wilkinson  
Annie Lane  
Helen Ross  
Maria Pedicini  
Tegan Stehbens  
Ajoy Kar  
Simon Molesworth

Paul Keighley  
David Johnson  
Martin Juniper  
Di Buchan  
Andrew Chalklen  
Zena Helman  
Alan Chenoweth  
Kim McClymont  
Joe Pedicini  
Cherene Sneyd  
Troy Brynes  
Chris Alderton

Michael Chilcott  
Faye Woodward  
Jack Annear  
Sophie St John  
Belinda Bastow  
Fiona Gainsford  
Kevin Tierney  
Graeme Milligan  
Peter Taylor  
Tanya Burdett  
Lisa Bailie

##### Proxys:

- Kelly Lee
- Scott Hanna

##### Staff in attendance:

- Nicole Brown
- Narelle Mewburn

##### Apologies were received from:

- Dan Lim
- Mark Breiffuss
- Vicki Brady
- David Gainsford
- Warwick Giblin
- Bill Haylock
- Judith Roper-Lindsay

### 3. CONFIRMATION OF MINUTES OF PREVIOUS AGM HELD 2 NOVEMBER 2018

<b>Motion:</b>	That the minutes of the 2018 annual general meeting be adopted as a true and accurate record of that meeting.		
Moved:	Jon Womersley	Seconded:	Alan Chenoweth
In Favour:	All	Against:	Nil

Carried

### 4. DECLARATION OF RESULTS

Nicole Brown, Returning Officer, declared the results of the 2019 EIANZ Board election, as follows:

Bryan Jenkins FEIANZ – President  
Vicki Brady MEIANZ CEnvP – Vice President Australia  
Isobel Oldfield MEIANZ CEnvP – Vice President New Zealand  
Elizabeth Stark MEIANZ – Treasurer  
Mark Breidfuss MEIANZ CEnvP – Secretary  
Alan Chenoweth HLMEIANZ CEnvP – Board member  
Daniel Lim MEIANZ – Board member

Bryan Jenkins thanked Nicole Brown for her efforts as Returning Officer.

### 5. ANNUAL REPORT ON THE ACTIVITIES OF THE INSTITUTE FOR THE 2018/19 FINANCIAL YEAR

President Bryan Jenkins presented the annual report for the 2018/19 financial year and noted that this is available on the Institute's website and had been circulated to all members via the Institute Insider.

The President summarised the strategic direction as outlined in the corporate plan, and noted that membership numbers are increasing, now over 2,000. He confirmed that the financial position of the Institute is sound.

He highlighted the successful professional development events run by the Institute throughout the year, including the Annual Conference in Sydney and the Biodiversity Offsets Conference, and that we were also the host of the IAIA Conference in Brisbane.

He noted the strong demand from members in the Institute playing a role in advocacy and webinars, which the Institute is delivering on, and that mentoring across the Institute is expanding. He outlined that the Students and Early Careers Committee had been particularly active, and that succession planning is well underway with Dan Lim and Isobel Oldfield joining the Board.

The President confirmed that the Institute's programs continue to develop and expand, particularly the Certified Environmental Practitioner scheme, the Qualifications Accreditation Scheme and STEPs, and that we're working on developing more best practice guidance notes.

He noted that the 2020-2023 corporate plan development started with the Institute-wide engagement led by Vicki Brady to articulate the mission, vision and values for

the Institute. He then outlined the priorities for the Institute over the next few years in detail.

In closing, the President welcomed the new Board and thanked the outgoing Board members. He also noted the central office staffing changes and thanked them for their hard work.

<b>Motion:</b>	That the annual report for the 2018/19 financial year be accepted, and that the President's summary be circulated to members.		
Moved:	Jon Womersley	Seconded:	Kim McClymont
In Favour:	All	Against:	Nil
			Carried

<b>Motion:</b>	That the AGM thank Bryan Jenkins for his leadership over the past year.		
Moved:	Di Buchan	Seconded:	Kim McClymont
In Favour:	All	Against:	Nil
			Carried

## **6. PRESENTATION OF THE INSTITUTE'S FINANCIAL STATEMENTS FOR THE 2018/19 FINANCIAL YEAR**

Treasurer Elizabeth Stark presented the Institute's finances for the 2018/19 financial year. She noted that the Institute's finances were relatively stable from the previous year and highlighted some of the excellent programs undertaken across the Institute that were both surplus generating and good professional development activities. The Treasurer noted that it is important for the Institute to continue to ensure value for the profession and value for members, and reflects the diversity of the organisation and the profession. She also noted the organisational improvements activities being undertaken.

<b>Motion:</b>	That the financial statements for the 2018/19 financial year be accepted.		
Moved:	Elizabeth Stark	Seconded:	Belinda Bastow
In Favour:	All	Against:	Nil
			Carried

<b>Motion:</b>	That the AGM note that the Institute's Auditor, John Watty, has moved to a different company.		
Moved:	Elizabeth Stark	Seconded:	Fiona Gainsford
In Favour:	All	Against:	Nil
			Carried

## **7. SECRETARY'S REPORT**

Paul Keighley reflected on the comments made earlier thanking volunteers across the Institute for their efforts and thanking Central Office staff for their support.

## **8. QUESTIONS AND ANSWERS**

Questions from the floor were raised following the President's report, the Treasurer's report and at the end of the meeting. Key points from the questions and discussions were:

- Helen Ross outlined the success of the AJEM, which is now in its 25<sup>th</sup> year of publication and has over 500 articles published.
- Several members identified that it was timely for the Institute to develop a Reconciliation Action Plan, through which specific initiatives could be implemented and promoted, including sponsorship for indigenous representatives to attend conferences and the ongoing representation of a Maori person on the Journal editorial committee.
- Members raised the Ethical Hotline and Disciplinary Committee referrals, and it was suggested that the Ethics Hotline could be broadened to receive contacts about the professional standards of practitioners' work outputs.
- Members noted the need for increased promotion of the Certification Scheme.
- Members discussed member and non-member participation in Institute events and activities, including the financial considerations.

President Bryan Jenkins thanked all those for their ideas and comments.

The President closed the meeting by thanking everyone for their attendance.

**MEETING CLOSED AT 9:00am.**