

ELIANZ VICTORIA DIVISION

2019 ANNUAL GENERAL MEETING

DATE: Tuesday, 6 August 2019

VENUE: WSP Melbourne, Level 15, 28 Freshwater Place, Southbank

The AGM was preceded by a special presentation by Chief Environmental Scientist Dr Andrea Hinwood.

ELIANZ VICTORIA DIVISION

2019 ANNUAL GENERAL MEETING

Commenced at 6:30 pm

MINUTES

PRESENT:

Members

Martin Juniper (President – 2018/19), Jill Bunnell (Vice President - 2018/19), Mark Nan Tie (Secretary - 2018/19), Simon Leverton (Treasurer - 2018/19), Lachlan Wilkinson (Committee Member - 2018/19), Elizabeth Stark (ELIANZ Board member/Treasurer), Hugh Kirkman, Nihal Albuquerque, Bill Borrie, Raghava Dasika, Rhiannon Drummond-Clark, Jane Foster, Molly Fredle, Carloline Funnell, Tim Hamilton, Daniel Hirth, Michael Jorgensen, Farzeen Khundkar, Jay Knight, Sjaak Lemmens, Neil Marshman, Bram Mason, Leo McComb, Geordie McMillan, Clare Papaleo, William Parker, Warren Pump, Kasey Robb, Madeleine Slingo, Russell Tail, Ian Thomas, Craig Trimbur, Carolline Turnbull, Achille victor, Sequoia Weitman, Gemma Williams

Central Office team

Nicole Brown, Narelle Mewburn

Observers

Nic McCaffrey,

Apologies:

Daniel Lim, Benjamin Cassillas-Smith, Ellen Worthington

Item

1.0	Ratification of Minutes of 2018 Annual General Meeting
	<p>Martin Juniper, 2018 – 2019 President, sought confirmation that the Minutes of the 2018 annual general meeting be adopted as a true and accurate record of that meeting.</p> <p>Moved: Lachlan Wilkinson Seconded: Simon Leverton</p>

2.0	PRESIDENT Annual 2018 – 2019 Report
2.1	<p>Martin Juniper, 2018 – 2019 President, expressed special thanks to the 2018 – 2019 Committee for its hard work. Committee for 2018-2019:</p> <p>President: Martin Juniper Vice President: Nicole Brown (until March 2019), Jill Bunnell (March 2019 to present) Secretary: Mark Nan Tie Treasurer: Simon Leverton Students and Early Careers representative: Daniel Lim Committee: Jill Bunnell, Daniel Lim, Lachlan Wilkinson, Ellen Worthington, Benjamin Casillas-Smith, Paul Sheehan (until December 2019), Bram Mason (from May 2019), Smantha Craig (from May 2019), Advisor: Sjaak Lemmens (from May 2019) Students and Early Careers sub-committee: Daniel Lim (past Chair), Caroline Turnbull (Chair), Leo McComb (Vic-chair)</p> <p>He expressed the outgoing committee’s appreciation of the on-going support from:</p> <ul style="list-style-type: none"> • JBS&G for providing committee meeting venues over the last year • Other event sponsors: Aurecon, JBS&G, AECOM, Arup, Royal Society of Victoria, EPA Victoria, White and Case, Symbolix • Narelle Mewburn for coordinating a number of events • Central Office for continued support of the Division
2.2	<p>EIANZ Victorian Division Highlights 2018/2019</p> <ul style="list-style-type: none"> • Victorian ‘aspiration’: <i>The peak representative body for all environmental professional, facilitating collaboration and knowledge sharing; and promoting and supporting excellence in environmental practice in Victoria.</i> • Key focus areas: <ul style="list-style-type: none"> ○ Membership ○ Influence ○ Collaboration ○ Delivery

- Delivering a range of professional development and networking opportunities, including the following:
 - Revolutionising Victorian Environmental Law – DELWP and White and Case
 - Archaeological tour of Metro Tunnel construction site
 - EPA Update – A new Act
 - Arup SoundLab tour
 - Using DNA for Wildlife Detection Special Forum (Ecology SIS)
 - Windfarm Ecology – local and global perspectives
 - More Effective impact assessment: Tools for stronger argument and clearer writing (Impact Assessment SIS)
 - New ANZ Guidelines for Freshwater and Marine Water Quality seminar (EPA/AECOM)
 - Victorian State of the Environment Report 2019 panel forum (Royal Society of Victoria)
 - Music for a Warming World performance (in conjunction with AGM)
 - Enviro Trivia Night
 - Enviro Drinks (jointly delivered with ALGA and ACLCA)
 - End of year networking drinks
- Continuing a 4th year of a mentoring program with a training event, mid-year review and other networking activities.
- Providing ongoing support for student and early career practitioners through:
 - Program lawn bowls launch and wine and cheese networking event
 - Environmental Careers Workshop
 - Careers Insights Panel Event (joint event with ACLCA)
 - "How to network" workshop in collaboration with our event partners "Launchpad" using NIF funding
 - Participation in a face-to-face workshop with the National Students an Early Careers Committee to develop consistency in delivery of mentoring programs and SEC-focused events across EIANZ
 - A committee that has grown to 16 members and incorporates representatives from RMIT, Monash, Deakin, Victoria University and until very recently Melbourne University, in addition to a number of young professionals.
- Communicating local EIANZ and other environmentally related professional development and networking activities, environmental policy and regulatory submissions and other industry news to members in a monthly email bulletin 'Enviro-List Victoria'.
- Supporting the Victorian Biodiversity Conference.
- Stall at the Sustainable Living Festival.

2.3	<p>Victorian Membership 2018/2019</p> <ul style="list-style-type: none"> • 268 Victorian members, from a total of 1862 at 30 June 2019 <ul style="list-style-type: none"> ◦ 170 Full members (including 7 Corporate and 3 Retired), 2 Honorary Life members, 11 Fellows (including 1 retired), 41 Associate, 44 Student • Includes 82 new applications in 2017/18, up from 77 and 68 the preceding two years.
2.4	<p>Ratification of Presidents' Annual 2018 – 2019 Report</p> <p>That the EIANZ Victorian Division's President's Annual Report be accepted as an accurate record of divisional activities during 2018 – 2019.</p> <p>Moved: Sjaak Lemmens Seconded: Jill Bunnell</p>

3.0	TREASURER Annual 2018 – 2019 Report
3.1	Simon Levertton (2018 – 2019 Treasurer) presented the Treasurer's Report.

Profit and Loss

EIANZ - VIC

For the year ended 30 June 2019

	2019	2018
Trading Income		
Event Income	12,395.47	44,063.72
Interest Income	234.50	153.98
Membership Share Income	3,823.00	3,848.00
New Initiatives Fund Income	900.00	4,230.00
Sponsorship	181.82	93,090.91
Total Trading Income	17,534.79	145,386.61
Gross Profit	17,534.79	145,386.61
Operating Expenses		
Chapter / Division Committee Costs	139.49	-
Marketing & Promotion	350.00	913.63
Meeting & Event Costs	10,365.50	85,047.40
New Initiatives Fund Expenses	1,020.01	-
Sponsorship & Donations	500.00	-
Telecommunications & IT Services	-	650.00
Total Operating Expenses	12,375.00	86,611.03
Net Profit	5,159.79	58,775.58

Balance Sheet

EIANZ - VIC
As at 30 June 2019

	30 JUN 2019	30 JUN 2018
Assets		
Bank		
Business Advance	77,001.05	64,101.32
Business Online Saver	62,568.23	57,363.83
Petty Cash	-	30.90
Total Bank	139,569.28	121,496.05
Current Assets		
Accounts Receivable	21,079.00	14,772.77
Prepaid Expenses	5,184.09	-
Total Current Assets	26,263.09	14,772.77
Total Assets	165,832.37	136,268.82
Liabilities		
Current Liabilities		
Accounts Payable	-	605.00
Amounts owing to / (from) EIANZ - Central Office	175.00	(890.00)
ATO - Integrated Client Account	158.00	-
GST	2,217.61	3,431.84
Pre-paid income	67,042.85	42,042.86
Total Current Liabilities	69,593.46	45,189.70
Total Liabilities	69,593.46	45,189.70
Net Assets	96,238.91	91,079.12
Equity		
Current Year Earnings	5,159.79	58,775.58
Retained Earnings	91,079.12	32,303.54
Total Equity	96,238.91	91,079.12

3.2 Ratification of Treasurers' Annual 2017 – 2018 Report

That the EIANZ Victorian Division's Treasurer's Annual Report be accepted as an accurate record of divisional finances for 2019 – 2019.

Moved: [Lachlan Wilkinson](#) Seconded: [Sjaak Lemmens](#)

4.0 Election of Officers to EIANZ Victoria Division 2018 – 2019 Committee

A ballot for nominations for the EIANZ Victoria Division 2018 – 2019 Committee was held, and all positions had been uncontested and that the following persons had accordingly been elected to the nominated positions

	<p>unopposed. Office holder positions will be confirmed at the next committee meeting of EIANZ VIC Division.</p> <p>President Martin Juniper Vice President Jill Bunnell Treasurer Simon Leverton Secretary Benjamin Casillas-Smith</p> <p>General Committee Mark Nan Tie Bram Mason Samantha Craig Sjaak Lemmens Achille Victor Daniel Lim Ellen Worthington</p>
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5.0	General Business
5.1	<p>Martin Juniper thanked members for their attendance and drew attention upcoming events, including an Environmental Sustainability Site visit to the Melbourne Zoo, Career Panel and Trivia Night.</p>

Meeting Close

6:50 pm