

# MINUTES

## EIANZ ACT Division Annual General Meeting



Environment Institute  
of Australia and  
New Zealand Inc.

Monday 29 July 2019  
Seminar Room,  
Fenner School, ANU  
Acton ACT  
5.30 – 7.00 pm

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### 1. WELCOME

#### a. Attendance and apologies

##### Attendees:

Carolyn Cameron  
David Hogg  
Yashi Kotnala  
Peter Burnett

Emma Taylor  
Kelly Lee  
Richard Sharp  
Dugal McFarlane

Paul Keighley  
Daniel Boland  
Alex Garrett  
Pip Marks

##### Apologies:

Chris Murphy

Jimmy Parascos

Andrew Chalklen

### 2. MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING

Motion: That the minutes of the EIANZ ACT Division Annual General Meeting held on 21 August 2018 be accepted as a true and correct record.

Moved: Dugal McFarlane

Seconded: Richard Sharp

In Favour: All

Against: Nil

Carried

### 3. ACT PRESIDENT'S REPORT

Carolyn Cameron presented the President's Report. She expressed thanks to the ACT Division Committee members for their various contributions over the year. Key points in her report included:

- Thanking all committee members, particularly those standing down from their positions this year.
- Outlining the excellent events run throughout the year, including acknowledging the work of Richard Sharp in delivering two full-day forums and the partners for each of those events (Beyond Neutral and Capital Ecology). Other events were:
  - A field trip to Mulligan's Flat and a workplace visit to Endangered Heritage.
  - An end-of-year function with senior practitioners, Maxine Cooper and Rhonda Dickson.
- Strategic engagement with Commonwealth Department of the Environment and Energy, and the ANU Fenner School of Environment and Society.
- The upcoming National Biodiversity Offsets Conference.

#### 4. ACT TREASURER'S REPORT

In the absence of the Treasurer, Carolyn Cameron presented the financial report for the ACT Division for the 2018-19 financial year. The Division ended the financial year in a comfortable position, with equity of about \$12,700. Event income for the year totaled \$7,500, with additional income of \$1,400 and \$1,800 from memberships and partnerships, respectively, bringing total income to \$10,700. Total expenses were about \$7,700, so there was a healthy surplus of \$3,000 for the year. This is a great result, driven by successful events and a focus on reducing costs.

#### 5. BOARD REPORT

Paul Keighley presented a report on EIANZ Board matters. On behalf of the Board he thanked the ACT Division Committee for their contributions over the year, in particular Carolyn Cameron for leading the Division and working on Advisory Council. He outlined key achievements and challenges over the past year, and upcoming events. These included:

- A refreshed Institute mission, vision and values statement (see overleaf), developed through extensive consultation with members.
- Successful annual conference in Sydney, and delivery of new event models (eg the ANET Conference in Victoria) that achieved excellent financial and participation outcomes.
- Improving member services in key areas, such as delivery of webinars and various activities associated with better ethical practice.
- Release of an election statement ahead of the 2019 Australian Election.
- The National Biodiversity Offsets Conference in Canberra, which will be a high profile and well-attended event.

#### 6. ELECTION OF THE ACT DIVISIONAL COMMITTEE

The following were elected to serve on the Committee for the coming year:

<b>President:</b>	Paul Keighley
<b>Vice-President:</b>	vacant
<b>Treasurer:</b>	vacant
<b>Secretary:</b>	vacant
<b>Members:</b>	Carolyn Cameron, Yashi Kotnala, Kelly Lee, Emma Taylor

Carolyn Cameron thanked the outgoing Vice-President, Dugal McFarlane and the outgoing Secretary, Andrew Chalklen, for their outstanding service in their respective roles. She also thanked Jimmy Parascos, who is taking a break from the Treasurer role for at least the next few months.

Paul Keighley noted that he was technically precluded from serving as a Board member of the Institute and in an office bearing role at Divisional level at the same time. However, as he did not intend to contest the Board election this year, it was pragmatic for him to be considered as the 'incoming ACT Division president' during the transition period prior to the Institute's AGM in November. Paul noted that the issue had been raised with the EIANZ Board, who advised that it was reasonable for him to remain as Institute Secretary and commence as ACT President, provided that the ACT Division members were comfortable with that for the short period. Those present at the AGM agreed that this outcome was acceptable, provided that it was clear that Paul would be the incoming ACT President and outgoing Institute Secretary, and that another person represent the ACT Division on the Advisory Council until November. Carolyn Cameron agreed to continue representing the ACT Division on the Advisory Council until that time.

#### MEETING CLOSED 6.00 pm AEDT

The AGM proceedings were followed by a presentation by Peter Burnett on the upcoming review of the Commonwealth Environment Protection and Biodiversity Conservation Act.