EIANZ – WA DIVISION MINUTES OF ANNUAL GENERAL MEETING

Date: Thursday 15 August 2019 **Time:** 5.30pm

Venue: The Oval Room, Leederville Function Centre

Attendance: Belinda Bastow Apologies:

Rupert Duckworth Kate Thomson
Andrew Del Marco Melissa Harrison

Diane Dowdell
Adam Harman
Mitt Ramgobin

Guests:
Nicole King

Tahlia Walsh
Teresa Eldridge
Simonne Grimes
Sarah Thomas
John Ottaway
Emma Reid
Claire McGuire
Tom Rose
Sarah Osborne

Vicki-lee Morrison (Student member)

| Formal meeting opened at 17:45 Quorum achieved with 17 attendees in Perth (15 full members, 4 proxy forms). AGM shown on Facebook live to allow for regional members who can't attend in Perth. 2. Acceptance of 2018 AGM minutes. 2018 accepted Diane Dowdell, Claire McGuire second 3. President's report. Available prior to the meeting (distributed as attachment to minutes). Key points from the Presidents Report: • Focus has been on an increased awareness of the organisation and the role it plays in practitioner development and environmental practice in WA. • WA has successfully run its first Mentoring programme with seven pairs taking part • At the beginning of the year the Committee undertook the strategic plan regions to set the direction for the year with priorities focusing and | IS |
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| review to set the direction for the year, with priorities focusing on: | |
| - Establishing and running a Division Mentoring Program | |
| - Formalising relationships with Universities and research organisations | |
| Running events and providing a means of participation for regional members | |
| - Increasing awareness of the organisation across WA; and | |
| - Continuing our contribution to environmental practice and policy in WA | |
| EIANZ WA has a place on the EPA Stakeholder reference group, DWER Waste Reform Group and DWER NGO Reference group. | |
| Active role in contributing to Policy and Regulatory Reform in WA. A total of 11 submissions were made on policy and other legislative developments by WA government. | |

ITEM ACTIONS EPA environmental considerations and technical guidance used in EIA in Western Australia. WA Container Deposit Scheme WA Waste Reform Project: proposed approaches to regulatory reform Review of the EPA's guidelines and procedures framework State NRM policy Consultation Paper: Amendments proposed following the decision on Eclipse Resources Pty Ltd vs The State of WA Aboriginal Heritage Act 1972 Consultation Paper Review of thresholds for uncontaminated fill - DWER Consultation paper DWER Draft Industry Regulation Guide to Licensing DWER single use plastics DWER Fitzroy River Water Allocation Plan Memorandum The committee has continuously sought out opportunities to promote the Division by partnering with like-minded organisation, through actively participating in the Government Advisor Groups and working with EPN WA to facilitate the 2019 environmental workshop. EIANZ and the SECC have also worked to promote the organisation to the local Universities and their students and have run focused events for students and early career environmental practitioners with events that assist in making them work ready. As of 31 July, we have 145 members comprised on 117 full member, 9 associate members, 16 students, and 3 fellows. The Division continues to focus on promotion through the LinkedIn, Facebook and newsletter. We have 142 followers on Facebook (up from 102 last year) and 136 on LinkedIn (up from 118 last year). Active events program has been facilitated with 8 major events throughout the year. Importantly, we have attempted to broaden our event offering through regional events and web conferencing so EIANZ members outside the metropolitan area can participate. Events that occurred in 2018/2019 year included 2019 Environmental Practitioner Forum Finding Balance in a Contested Field: A Contemporary View of Appeals under the EP Act by the WA Appeals Convenor Emma Gaunt Three 1-day and One 2-day course on "More Effective Impact Assessment: Tools for Stronger Argument and Clearer Writing" with Glen Brown World Environment Day Event with Peel Harvey Catchment Council "Natural Resource Management – Enabling Prosperity in the Peel-Harvey Catchment" **Xmas Sundowner** Student and Early Careers Industry Panel - Mentoring Event Growing Green: A Sustainable Cities Panel Certifying Environmental Professionals in WA We see increasing support of the events, continue profitable events being run which supports other activities of the Division. Thanks to committee members: Belinda Bastow Kate Thompson

| ITEM | ACTIONS |
|---|---------|
| Mitt Ramgobin | |
| Tahlia Walsh | |
| Diane Dowdell | |
| Adam Harman | |
| Rupert Duckworth | |
| Andrew Del Marco | |
| Diane Dowdell | |
| Thank everyone for coming. | |
| Diane Dowdell move to accept report. Sarah Thomas Seconded. | |
| 4. Treasurer's report. | |
| Treasurer's report attached. | |
| The report reflects this FY against last three years FY. | |
| Our total revenue comes from one major event held yearly. This allows us to decrease the reliance on membership fees and use the profit to be used to fund smaller events. | |
| The major difference between this financial year to the previous 2017/2018 FY is that we ran one major one day event as opposed to a two-day event, thus resulting in slightly lower revenue. | |
| In 2018/2019, sponsorship (for events) was a major contributor to revenue compared to previous years where event income was. | |
| Expenses have decreased due to the lower expenses incurred for a major one-day event as opposed to a two-day event. | |
| Total income was made up of membership fees, event income and sponsorship (\$29,076 gross profit). Key expenses were made up of chapter / division committee costs meeting & event costs (\$16,865). Net profit was \$12,211. Total equity is \$49,891.83 (minus EPNWA share of \$8121.00) | |
| Claire McGuire moved to accept Treasurer's report. Second by Andrew Del Marco. Carried unopposed. | |
| 5. Election of 2019-2020 WA Division Committee | |
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| All 2018-2019 WA Division Committee positions declared vacant. | |
| B) 2019-2020 WA Division Committee Nominations: | |
| <u>Executive</u> | |
| President- Belinda Bastow, elected unopposed | |
| Vice President- Rupert Duckworth, elected unopposed | |
| Treasurer- Mitt Ramgobin, elected unopposed | |
| Secretary- Tahlia Walsh, elected unopposed | |
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| ITEM | ACTIONS |
|---|---------|
| Sub Committee Champions | |
| Early Career - Rupert Duckworth | |
| Early Careers members: | |
| Kapembwa Sikazwe | |
| Merryln Mpofu | |
| Melissa Rankin | |
| Gearoid Fitzmaurice | |
| Stephen Humphreys | |
| Direct university student representative will have membership paid for | |
| Events – Diane Dowdell/ Vicki-lee Morrison | |
| Communications – Tahlia Walsh (may change) | |
| Advocacy - Adam Harman / Vicki-lee Morrison | |
| Mentoring – Mel Harrison | |
| | |
| Other business | |
| Andrew Del Marco and Kate Thompson are leaving the committee. A big thank you to all their hard work. | |
| Fellow members can be appointed at the invitation of the Institute President following a nomination and review process. | |
| Requirements; | |
| Must be a senior practitioner with at least 10 years' experience in the profession (a senior/director/chief role) | |
| have been an Institute member continuously for at least two years | |
| can be a consultant | |
| Formal meeting close 18:12 | |
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