

MINUTES

STEERING COMMITTEE MEETING FNQ 2018 Annual General Meeting, FNQ Division

DATE: 30 August 2018
TIME: 17:31
VENUE: CQU, Townsville

Attendees Required for a 9 (present)
Quorum:
Secretariat: Sophie Walker

ITEM	DISCUSSION	ACTION OFFICER	DATE
1.0	Present / Apologies		
	Present: Nathan Waltham, Nathan Brooks-English, Carina Jakobi, Kerry Beggs, Nicolas Baker, Scott Stanley Hayes, Matthew Knott, Graham, Ben Cotton Apologies: Quinn MacDonald		
2.0	Minutes of Previous Meeting - Ratification		
	Minutes of the previous AGM were read out. The minutes of the previous AGM were ratified, moved by Carina, seconded by Graham.		
3.0	Annual Report from Divisional President		
3.1	<u>Presidents report</u> <ul style="list-style-type: none"> 8 committee meetings in the last 12 months 1 non-quorum meeting Special thanks to Carina for hosting and organising many events during the year at AECOM Anthony stood down from committee in the last 12 months Several events were held: Green Drinks, Early Career Planners Network, Student night (report to be amended to include), Catchment and Hydrology series, Vegetation management panel, Sustainable cities panel Stephanie Hernandez stood down as secretariat, Sophie Walker was appointed Many thanks to Nathan Brooks-English for the relationship he has built between CQU and EIANZ FNQ There has been a lot of student engagement this year Year ahead – climate change, continue to liaise with students, mining urban development, energy sector may be areas to focus on 	Nathan Waltham	
4.0	Treasures Report		
4.1	<u>Treasurers report</u> EIANZ FNQ began the financial year with \$10,358 and ended the financial year with \$8,278. The largest expense has been the secretariat's salary.	Nathan Waltham	



5.0	Declaration of Officers		
5.1	<p>The following people were declared as committee members for the 2018 -2019 year</p> <p>President: Nicolas Baker Vice-President: Carina Jakobi Treasurer: Scott Hayes-Stanley Secretary: Nathan Brooks-English</p> <p>Committee members</p> <ul style="list-style-type: none"> • Andrew Nagle • Nathan Waltham • Ben Cotton • Matthew Knott • Kerry Beggs 	Nathan Waltham	
6.0	Other Business		
6.1	<p><u>Presentation on EIANZ and STEPS by Vikki</u></p> <ul style="list-style-type: none"> • Nathan Waltham seeking endorsement from the committee for the date and expenses associated with the event • 50% travel costs covered by FNQ chapter, 50% by head office, with costs being around \$350 each • Thursday the 27th of September was proposed • The costs and date were endorsed by consensus 	Nathan Waltham, Nathan Brooks-English	
6.2	<p><u>CQU and EIANZ</u></p> <ul style="list-style-type: none"> • Begin development of a commercial partnership with EIANZ and CQU • Offer packages for professional development • Something to develop further next year 		
6.3	<p><u>Buzzwords</u></p> <p>A copy is to be sent to head office and committee</p>		
7.0	Meeting Close and Next Meeting		
7.1	<u>Meeting Close:</u> 6:05hrs		
7.2	<p><u>Next Meeting:</u></p> <p>3rd of September, AECOM</p> <p>Committee meetings will be held the first Monday of the month</p>		