EIANZ – WA DIVISION

MINUTES OF ANNUAL GENERAL MEETING

Date:	Wednesday 22 August 2018	**Time:**	5.30pm
Venue:	Leederville Sporting Club		
Attendance:	Belinda Bastow Rupert Duckworth Andrew Del Marco Simone Grimes Sarah Ravensberg Scott Thompson Kate Thomson Diane Dowdell Adam Harman Melissa Harrison Mitt Ragobin Sarah Osborne Thomas Rose	**Apologies:**	Vanja Sekizovic (proxy form) Teresa Eldridge (proxy form) James Gibson (proxy form) Tahlia Walsh (proxy form)
		Absent:	Kapembwa Sikazwe Merryn Mpofu Gearord Fitz Melissa Rankin
		Guests	Claire McGuire Graham Thompson

ITEM	ACTIONS
1. Formal meeting opened at 5.32pm Quorum achieved with 15 attendees in Perth (13 Members). 4 proxy forms. AGM shown on Facebook live to allow for regional members who can't attend in Perth.	
2. Acceptance of 2017 AGM minutes. 2017 accepted Andrew Del Marco, Scott Thompson seconded	
3. President's report. Available prior to the meeting (distributed as attachment to minutes). Key points from the Presidents Report: • Busy undertaking regular events and involved in providing submissions on policy and other legislative developments by WA government. • Target that WA being the largest state our aim is to have more members. • Continuously sought to opportunities to promote the Division by attending events, such as Goldfields Environmental Management Group Workshop in May with a display booth and recognition by Government as an NFP group, including EPA stakeholder reference group • Active role in policy and regulatory reform in WA with the Division making 10 submissions. • Active events program has been facilitated with participation in 12 events throughout the year, which is double previous events of the past couple of years. • The Division continues to focus on promotion through the linked in, facebook and newsletter. As of 31 July we have 102 followers on Facebook group and 118 followers on Linked In. • Undertook a review of the Strategic Plan – made some minor amendments but no major changes	

ITEM	ACTIONS
• Events that occurred in 2017/2018 year included • Flora & Vegetation Workshop • Breakfast with Minister for Environment • Xmas sundowner with WAMSI • DWER Controlled Waste • DWER Future regulatory directions with Key Executive • SECC Early Careers and Mentoring Event We see increasing support of the events, continue profitable events being run which supports other activities of the Division. Thank to committee members; • Andrew Del Marco • Simone Grimes • Mitt Ramgobin • Diane Dowdell • Adam Harman • Deb Cahill (who has now had to resign) Thank everyone for coming. Upcoming events for 2019 include a joint event with the Environmental Practitioners Group in early 2019. Tom Rose move to accept report. Rupert Duckworth Seconded.	
4. Treasurer's report. Treasurer's report attached. The report reflects this FY against last five years FY. Event income has significantly increased compared to last couple of years events. This enables the Division to be more financially independent from central to be able to run programs such as mentoring programs. Highlighted the limited funds received from Central regarding membership fees and how the Division therefore focuses on the support that we can get from Central, including the event registration support and other activities. Significant changes have been made in Central office to improve financial viability and the focus has allowed Central Office to become more financially secure and support members. What does the balance sheet look like? The balance is quite healthy and split between two accounts; the current account is around $27,250.68. The second account will $13,184.62. Key expenses, events, audit fees bank charges etc. I.e. quarterly GST payments	

ITEM	ACTIONS
Event numbers registered, more attended than registered. Continuing to employ a differential between members and non-members at events to improve membership numbers but also create more funding opportunities to support members. Sarah Osborne moved to accept Treasurer's report. Second by Adam Harman. Carried unopposed.	
5. Election of 2017-2018 **6. WA Division Committee**	
A) All 2017-2018 WA Division Committee positions declared vacant. B) 2018-2017 WA Division Committee Nominations: **Executive** ○ President- Belinda Bastow, elected unopposed ○ Vice President- Kate Thomson, elected unopposed ○ Treasurer- Mitt Ramgobin, elected unopposed ○ Secretary- Vacant – no nominations **Sub Committee Champions** **Early Career** – Rupert Duckworth Early Careers members: • Kapembwa Sikazwe • Merryln Mpofu • Sarah Ravensberg • Melissa Rankin • Gearoid Fitzmaurice **Events** – Diane Dowdell Rupert Duckworth **Communications** – Simonne Grimes (Part-time) **Advocacy** – Adam Harman Kate Thomson Ordinary Members Rupert Duckworth Diane Dowdell Talia Walsh Melissa Harrison Simonne Grimes Andrew Del Marco C) The first EIANZ WA Committee Meeting will be held at 7:00am on the 12 September 2018 details to be circulated.	
Other business	
Andrew Del Marco thanked Belinda Bastow for her assistance and leadership of the	

ITEM	ACTIONS
committee.	
Formal meeting close 5.57pm Enclosed: 2017 President's Report 2017Treasurer's Report	