

## NOTICE OF ANNUAL GENERAL MEETING

**The Annual General Meeting of the NT Division of the Institute is to be held on Friday 28 August 2015 commencing at 4.30 pm at the Darwin Sailing Club, Darwin NT.**

The ordinary and special business of the Annual General Meeting shall be:

1. Minutes of Annual General Meeting held on 29 August 2014.
2. The receipt of the Annual Reports.
3. The receipt of the Division's financial statements together with the Treasurer's Report.
4. Election of Divisional Committee.
5. Business arising (if any) of which proper notice has been given.

Craig Smith  
Secretary

Jeff Richardson  
President

### **Call for nominations**

Nominations are hereby called for the following positions:

- President
- Vice President
- Secretary
- Treasurer
- Events Coordinator
- Member for Southern NT
- General Committee Member

**Nominations should be submitted in writing to Craig Smith**  
[craig.smith@nt.gov.au](mailto:craig.smith@nt.gov.au) **by COB 27 August 2015**

### **Appointment of Proxies**

Please note that only Full Members and Fellows are able to vote at the AGM. However, all members are welcome to attend.

Full Members and Fellows who are unable to attend the AGM may appoint a proxy to vote on their behalf on any resolutions determined at the meeting. A proxy form is available from [craig.smith@nt.gov.au](mailto:craig.smith@nt.gov.au). This form should be completed and either emailed to the Secretary at [craig.smith@nt.gov.au](mailto:craig.smith@nt.gov.au) by 4pm on Thursday 27 August 2015 or be presented at the commencement of the meeting.

Nibbles and some drinks will be provided following the AGM.