

EIANZ VICTORIAN DIVISION 2013 ANNUAL GENERAL MEETING MINUTES

DATE: Thursday 15 August 2013

TIME: 06:20pm

VENUE: Parsons Brinckerhoff, 28 Freshwater Place, Southbank

ITEM	DISCUSSION
1.0	<p>Present/ Apologies</p> <p>Present: Martin Juniper (MJ), Simone Stevenson (SS), Melody Valentine (MV), Daniel Banfai (DB), Chad Browning (CB), Lukas Clews (LC), Michael Sale (MS), Gordon Young (GY), Elizabeth Hurst (EH), Sarah James (SJ), Peter Eriksen (PE), Craig Allen (CA), Ian Thomas (IT), Paul Larkin (PL), Hugh Kirkman (HK), Michael Pitcher (MP), Martin Holloday (MH), Elizabeth Stark (ES) and Shannon Lebel (SL)</p> <p>Apologies: Tim Richards (TR), Jack Krohn (JK), Marcus Mulcare (MM), Aaron Organ (AO), Aaron Harvey (AH), Simon Levertton (SL) and Mick Aberton (MA)</p>
2.0	<p>Minutes of Previous Meeting - Ratification</p> <p>Minutes of the 2012 AGM held 31-Oct-12 were endorsed by consensus</p>
3.0	<p>Annual Report from the Divisional President - MJ</p> <p>MJ thanked EH for her contribution as Divisional President over the past four years. Noted achievements include overseeing a significant expansion of the committee, lobbying for and securing additional funds from Head Office, delivering a greater number and range of events and increasing the Division's involvement with State and Federal Policy.</p> <p>Key events and highlights for the year (Since Oct-12):</p> <ul style="list-style-type: none"> • Submission to the consultation draft of the Native Vegetation Review, facilitating members feedback (Oct-12) • End of Year Dinner (Nov-12) • Members drinks (Mar-13) • Aboriginal Cultural Heritage Management - Challenges, Changes & Perspectives Seminar (Jun-13) • Students and Early Professionals events, including a Student Careers Presentation held at RMIT (Aug-13) • New initiatives such as the 'Other Events List' provided on the EIANZ website, showing non-EIANZ environmental and related events



- New partnerships with competing institutions

Future events planned

- Integrated Water Management Seminar with the Planning Institute of Australia (PIA) (Oct-13)
- National EIANZ Conference in Melbourne (23-24 Oct-13)
- Students and Early Career Professional National Congress in Melbourne (21 Oct-13)
- End of Year Dinner (Nov/Dec-13)
- Meet the Policy Drivers Seminar (TBA)
- Environmental Risk Seminar (TBA)
- Acoustics Masterclass (TBA)
- Student Congress Event (Oct-13)

Special thanks to:

- SKM and AECOM for providing committee meeting venues over the previous period
- Parsons Brinckerhoff for providing the venue for the 2013 AGM
- **GY** for providing the special presentation following the AGM
- **LC** and **CB** for assistance with organising the AGM

Acceptance of the Divisional President's Annual Report seconded by **EH**

4.0 Treasures Report – **DB**

DB provided the financial report, key points include:

- Expenditure for the previous period was \$19,981.35, disbursements supported event organisation and hire of a professional event organiser during the previous financial year. There are no outstanding liabilities
- Profit from the previous period was \$5,015.47, with net income sourced from event fees, supported by a grant from Head Office for the End of Year Dinner (Nov-12) and membership renewals
- Equity for the next period is \$20,150.43, which puts the committee in a good position to organise events and investigate new initiatives to benefit institute members
- Future revenue is dependent on the committee organising a steady flow of profitable events. The budgets of all events should be pre-approved by the committee
- As host state of the 2013 National EIANZ Conference, a percentage of event revenue is likely to be apportioned to the Victorian Division.
- The committee manages two bank accounts; signatories include **DB**, **MJ** and **SS**
- **IT** raised the possibility of investigating new development initiatives, such as member training, scholarships, internships and other educational assistance
- **EH** thanked **DB** for managing the division's finances and all committee members for organising profitable and successful events during the previous



period

Acceptance of the Treasurer's Report endorsed by consensus

5.0 National Councillors Report - **MV**

MV provided an update of matters relating to the National Council, key points include:

- Council membership is stable
- A review of the Institute's overall strategy is currently underway. Points of focus include the organisational structure, the institute's relationship with education providers, the functioning of the special interest groups and the location of Head Office. A number of documents have been drafted for consideration at the next Council meeting, scheduled during the National EIANZ Conference (Oct-13)
- The 2012 Annual EIANZ Conference was held in Sydney and received positive feedback
- During the previous period EIANZ membership increased in accordance with CPI. As of June 2013, the institute held approximately 2,300 members.

National Councillors Report endorsed by consensus

6.0 Declaration of Officers

President -	MJ (nominated self, seconded by MV)
Vice President -	SS (nominated by EH , seconded by SJ)
National Councillor -	MV (nominated self, seconded by SJ)
Treasurer -	DB (nominated self, seconded by CB)
Secretary -	CB (nominated self, seconded by LC)
Committee Members -	
	MJ (nominated self, seconded by DB)
	SS (nominated self, seconded by EH)
	GY (nominated self, seconded by MV)
	ES (nominated self, seconded by EH)
	CB (nominated self, seconded by LC)
	DB (nominated self, seconded by MJ)
	LC (nominated self, seconded by SS)
	ML (nominated by MJ , seconded by SS)
	MM (nominated by MJ , seconded by MS)
	SJ (nominated self, seconded by MJ)
	MS (nominated self, seconded by MJ)
	TR (nominated by MV , seconded by DB)

7.0 General Business

- **HK** raised the possibility of contacting the Australian Marine Sciences Association (AMSA) and potentially organising a joint event
- **IT** raised the potential for the institute to engage university students and encourage event attendance (potential student rates). **PL** advised that the Australian Institute of Geoscientists (AIG) has been successful in providing student and graduate services



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8.0 Meeting Close 07:15pm
